

LETTER OF AGREEMENT

EFFECTIVE: January 1, 2025

SUBJECT: Interfacility Visiting Privileges

1. PURPOSE: This Letter of Agreement establishes procedures for interfacility visitation privileges on unrestricted positions between Denver ARTCC (vZDV) and Salt Lake City ARTCC (vZLC).

2. CANCELLATION: The vZDV and vZLC Interfacility Visiting Privileges Letter of Agreement, dated August 1, 2023, is canceled.

3. PROCEDURES:

a. The provisions contained herein supersede the provisions contained in Section 14 of the VATUSA General Division Policy (DP001).

b. All active vZDV or vZLC home controllers who hold a controller rating of S3 or greater and are certified to control unrestricted positions shall be granted the same privileges at the other facility as visiting controllers.

(1) Controllers wishing to exercise these privileges are required to submit a Visitor Application to the visiting facility, but are not required to wait for approval confirmation of the Visitor Application, prior to assuming a position.

(2) The Visitor Application must be automatically approved by the visiting facility's Administration.

c. All active vZDV or vZLC home controllers who hold a controller rating of S1 or S2 and wish to visit the other facility may be allowed to do so with the approval of the visiting facility's Training Administrator.

(1) Controllers wishing to exercise these privileges are required to submit a Visitor Application to the visiting facility and wait for approval confirmation of the Visitor Application prior to assuming a position.

d. The Administration or Training Administrator of the visiting facility may revoke an individual controller's visiting privileges pursuant to this agreement at any time.

e. Regardless of an individual's held rating, only unrestricted position privileges shall be automatically granted through the provisions contained in subparagraphs b. and c. Controllers must earn Tier 2 and/or Tier 1 airspace endorsements to control designated airspace (as defined in the VATSIM Global Controller Administration Policy) in the same manner as any other visiting controller.

Denver Air Route Traffic Control Center and Salt Lake City Air Route Traffic Control Center

- f. Controllers exercising the visitation privileges contained herein are not subject to any minimum visiting controller activity requirements of the visited facility. However, an active status must be maintained by the controller in their home ARTCC for visitation privileges to continue. Controllers must also continue to spend over 50% of their controlling time per quarter in their home ARTCC.

4. APPROVED:

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